

# FLOW CHART - JOURNEY TO USA

## STEP - 01

### HOC COUNSELING

## STEP - 02

### SHORTLISTING OF UNIVERSITIES [24 HRS]

- Academic Percentage
- ETS Scores / Expected Scores
- Availability of Scholarships/Assistantships/GA/TA
- Budget
- Ranking of Department/University
- Deadlines
- Location
- Campus Safety
- Student Faculty Ratio
- Graduate Acceptance Ratio
- Availability of Part-time Jobs
- Visa Success Rate
- Feedback from Existing Students
- Weather & many more

## STEP - 03

### FINALISATION OF UNIVERSITIES

[In Conjunction with HOC Experts]  
[2-10 days]

## STEP - 04

### ETS REPORTING [1-3 Weeks]

Update Universities to avail free reporting if about to take test [as per HOC guidelines]

## STEP - 05

### ADDITIONAL SCORE REPORTING [1-3 Weeks]

If already taken the test i.e.  
GRE/GMAT/SAT/TOEFL/  
IELTS  
[as per HOC guidelines]

## STEP - 06

### PREPARATION & SUBMISSION OF DOCUMENTS

[As per HOC Checklist & Guidelines] [1-2 Weeks]

## STEP - 07

### APPLY TO UNIVERSITIES [48 – 72 HOURS]

- Fill & Submit Applications
- Prepare Academic Supporting Documents
- Email Scanned Documents to Universities

## STEP - 10

### VISA PROCEDURE

- Purchase of VISA Receipt [185\$]
- Pay Sevis Fees - [350\$]
- Fill DS 160 Form
- Guidelines for Financial Documents
- Book Visa Date
- Mock Visa Interviews

## STEP - 11

### VISA INTERVIEW [2-10 MINUTES]

## STEP - 12

### PRE-DEPARTURE

- Assistance in Air Tickets
- Travel and health Insurance
- Forex and Calling Cards
- Airport Pickup
- Assistance in Accommodation

# FLOW CHART - JOURNEY TO CANADA

## STEP - 01

### HOC COUNSELING

## STEP - 02

### SHORTLISTING OF UNIVERSITIES [24 HRS]

- Academic Percentage
- ETS Scores / Expected Scores
- Availability of Scholarships/Assistantships/GA/TA
- Budget
- Ranking of Department/University
- Deadlines
- Location
- Campus Safety
- Student Faculty Ratio
- Graduate Acceptance Ratio
- Availability of Part-time Jobs
- Visa Success Rate
- Feedback from Existing Students
- Weather & many more

## STEP - 04

### PREPARATION & SUBMISSION OF DOCUMENTS

[As per HOC Checklist & Guidelines] [1-2 Weeks]

## STEP - 07

### RECEIPT OF OFFER LETTER

## STEP - 10

### VISA PROCEDURE

- Medicals
- Guidelines for Financial Documents
- Fill Visa Form
- Book Biometric Appointment
- Submit at VFS - Canada

## STEP - 05

### APPLY TO UNIVERSITIES [48 – 72 HOURS]

- Fill & Submit Applications
- Prepare Academic Supporting Documents
- Email Scanned Documents to Universities / Colleges

## STEP - 08

### PAYMENT OF INITIAL DEPOSIT

- Payment of Tuition Fees
- Payment of GIC (Living Cost)

## STEP - 11

### VISA APPROVAL [4-8 WEEKS]

## STEP - 03

### FINALISATION OF UNIVERSITIES \ COLLEGES

[In Conjunction with HOC Experts]  
[2-10 days]

## STEP - 06

### APPLICATION FOLLOW-UP [6-8 WEEKS]

- Confirmation of receipt of documents [7 days]
- ETS Reporting Confirmation
- File Completion
- Dept. Review [1-4 weeks]
- Application Decision

## STEP - 09

### ISSUE OF PAL BY UNIVERSITY

# FLOW CHART - JOURNEY TO FRANCE

## STEP - 01

### HOC COUNSELING

## STEP - 02

### SHORTLISTING OF UNIVERSITIES [24 HRS]

- Programs & Subjects
- Academic Percentage
- Language Requirements
- Scholarships / Tuition Fees Waivers
- Budget
- Ranking of Universities
- Deadlines
- Location
- Campus Safety
- Weather
- Availability of Part-time Jobs
- Feedback from Existing Students
- Accommodation & many more..

## STEP - 04

### PREPARATION & SUBMISSION OF DOCUMENTS

[As per HOC Checklist & Guidelines] [1-2 Weeks]

## STEP - 07

### PAYMENT OF INITIAL DEPOSIT

Make 1<sup>st</sup> Semester Fees or as per the University Guidelines

## STEP - 10

### VISA PROCEDURE

- Booking of Visa Slot at VFS
- Submission of Visa Docs
- Visa Fees [INR 5000]

## STEP - 05

### APPLY TO UNIVERSITIES + INTERVIEW WITH FACULTY

- Fill & Submit Applications
- Prepare Academic Supporting Documents
- Email Scanned Documents to Universities

## STEP - 08

### PREPARATION OF VISA DOCUMENTS

- Booking Accommodation
- Buy Health Insurance
- Campus France Fees Payment [INR 18500]
- Preparation of Financial Documents

## STEP - 10

### VISA DECISION [15-30 DAYS]

## STEP - 06

### APPLICATION FOLLOW-UP [2-3 WEEKS]

- Application Confirmation
- File Complétion
- Application Décision

## STEP - 09

### CAMPUS FRANCE PROCEDURE

- Receipt of Tuition Fees Payment
- Filing up of Campus France Forms
- Appointment of Campus France Interview
- NOC from Campus France

## STEP - 11

### PRE-DEPARTURE

- Assistance in Air Tickets
- Travel and health Insurance
- Forex and Calling Cards
- Assistance in Accommodation

## STEP - 03

### FINALISATION OF UNIVERSITIES

[In Conjunction with HOC Experts]  
[2-10 days]

# FLOW CHART - JOURNEY TO GERMANY

## STEP - 01

### HOC COUNSELING

## STEP - 02

### SHORTLISTING OF UNIVERSITIES [24 HRS]

- Programs & Subjects
- Academic Percentage
- Language Requirements
- Scholarships / Tuition Fees Waivers
- Budget
- Ranking of Universities
- Deadlines
- Location
- Campus Safety
- Weather
- Availability of Part-time Jobs
- Feedback from Existing Students
- Accommodation & many more..

## STEP - 04

### APPLY FOR APS [ACADEMIC EVALUATION CENTRE]

- Need to send one set of Academic Transcripts
- Takes 4 weeks. Cost INR 18000/-

## STEP - 07

### APPLICATION FOLLOW-UP [4-8 WEEKS]

- Application Confirmation
- File Complétion
- Application Décision

## STEP - 09

### VISA PROCEDURE

- Upload all documents as per HOC Checklist to German Embassy Website
- Rectify any Error or Provide additional Documents (If Required)
- Takes Around 7 Days for Approval
- Book Appointment at VFS for Biometrics
- Visa fee- INR 7200/-VFS
- Submission of Visa Docs

## STEP - 05

### PREPARATION & SUBMISSION OF DOCUMENTS

[As per HOC Checklist & Guidelines]  
[1-2 Days]

## STEP - 08

### STEPS AFTER ADMISSION

- Payment of Tuition Fee (if Required)
- Open Blocked Amount [11904 Euros] Towards Living Expenses for a year
- Medical & Travel Insurance

## STEP - 10

### VISA DECISION [4-15 DAYS]

## STEP - 03

### FINALISATION OF UNIVERSITIES

[In Conjunction with HOC Experts]  
[2-10 days]

## STEP - 06

### APPLY TO UNIVERSITIES DIRECTLY / UNI ASSIST [48 – 72 HRS]

- Fill & Submit Applications
- Prepare Academic Supporting Documents

## STEP - 11

### PRE-DEPARTURE

- Assistance in Air Tickets
- Travel and health Insurance
- Forex and Calling Cards
- Assistance in Accommodation

# FLOW CHART - JOURNEY TO LATVIA

## STEP - 01

HOC COUNSELING

## STEP - 02

REGISTRATION

## STEP - 03

SHORTLISTING OF UNIVERSITIES [24 HRS]

- Program & Subjects
- Academic Percentage
- English Proficiency
- Budget
- Deadlines
- Location
- Campus Safety
- Accommodation
- Feedback from Existing Students

## STEP - 04

APPLICATION PROCESS

- Sending Application Form
- Scanned Copies of All Academic and other Relevant Documents [As per HOC Checklist]
- Interview With Faculty [Skype or Zoom]

## STEP - 05

RECEIPT OF OFFER LETTER [4-7 DAYS]

## STEP - 06

BEGIN AIC PROCESS + APOSTILLE OF ORIGINAL DOCUMENTS

- AIC is Academic Information Center
- Cost 300 Euros
- Time Period= 1-2 Months
- Provide Original Documents for the Apostille [As per HOC Guidelines]

## STEP - 07

BEGIN HELLO VERIFY PROCESS

- "Hello Verify" refers to a document verification service used by VFS Global, the company that handles visa applications for the Latvian Embassy
- Cost for the Process INR 9322/-
- Its takes 15-30 Days for the Completion of the Verification

## STEP - 08

APPLY FOR VISA

- Book Appointment through VFS (Upon Completion of Hello Verify)
- Attend Interview along with documents [as per HOC 's Checklist ]
- Visa Fee- 90 Euros
- Visa Decision- 15-20 Days

## STEP - 09

VISA APPROVAL

- Book Flight and Fly

# FLOW CHART - JOURNEY TO GEORGIA

## STEP - 01

HOC COUNSELING

## STEP - 02

REGISTRATION

## STEP - 03

SHORTLISTING OF UNIVERSITIES [24 HRS]

- Program & Subjects
- Academic Percentage
- English Proficiency
- Budget
- Deadlines
- Location
- Campus Safety
- Accommodation
- Feedback from Existing Students

## STEP - 04

APPLICATION PROCESS

Apply to University as per HOC's Admission Checklist  
[Process Time - 1 Week]

- Passport Copy
- Academic Documents
- Passport Size Photo [3 \* 4]
- If Under 18 [Birth Certificate, Power of Attorney from one of the Parents mentioned in Birth Certificate Providing Consent to Study Abroad]
- English Language Proficiency [Test or Short Self Introduction Video]
- NEET [Only for MBBS]

## STEP - 05

NCEQE RECOGNITION

Applying to National Center for Education Quality Enhancement of Georgia (NCEQE) for a recognition of the prior education and ministers order on the enrollment. COST: (250 – 350) USD Time: Between 1-4 Weeks

## STEP - 06

ENROLLEMENT

Once the National Center for Educational Quality Enhancement issues the recognition document for the education received abroad, an enrollment order is issued within 5 business days. This order officially grants the applicant the right to become a student.

## STEP - 08

PAYMENT OF TUITION FEES FOR FIRST YEAR

- Upon Grant of Visa

## STEP - 07

FILE FOR VISA AT VFS AS PER HOC CHECKLIST

- Visa fee: 20 USD
- Courier Fee: INR 846/-
- Visa Time - 30-60 Days

# FLOW CHART - JOURNEY TO LITHUANIA

## STEP - 01

HOC COUNSELING

## STEP - 02

REGISTRATION

## STEP - 03

SHORTLISTING OF UNIVERSITIES [24 HRS]

- Program & Subjects
- Academic Percentage
- English Proficiency
- Budget
- Deadlines
- Location
- Campus Safety
- Accommodation
- Feedback from Existing Students

## STEP - 04

APPLICATION PROCESS

Apply to University as per HOC's Admission Checklist  
[Process Time - 1 Week]

- Passport Copy
- Academic Documents
- Passport Size Photo [3 \* 4]
- If Under 18 [Birth Certificate, Power of Attorney from one of the Parents mentioned in Birth Certificate Providing Consent to Study Abroad]
- English Language Proficiency [Test or Short Self Introduction Video]

## STEP - 05

CQAHE RECOGNITION

Applying to Centre for Quality Assessment in Higher Education (CQAHE) for a recognition of the prior education and ministers order on the enrolment. The CQAHE doesn't charge anything but there are cost involved in Courier, Notary, etc. COST: (150 – 350) Euros. Time: Between 1-4 Weeks

## STEP - 06

ENROLLEMENT

Once the Quality Assessment in Higher Education (CQAHE) issues the recognition document for the education received abroad, an enrollment order is issued within 14 business days. This order officially grants the applicant the right to become a student. You will Receive an invoice to pay first year tuition fee.

## STEP - 07

FILE FOR VISA AT VFS AS PER HOC CHECKLIST

- Apply online
- Visa fee: 90 Euros
- VFS Fee: 18 Euros
- Book Visa Appointment

## STEP - 08

VISA DECISION

- Visa Time - 30-60 Days

# FLOW CHART - JOURNEY TO CYPRUS

## STEP - 01

HOC COUNSELING

## STEP - 02

REGISTRATION

## STEP - 03

SHORTLISTING OF  
UNIVERSITIES [24 HRS]

- Program & Subjects
- Academic Percentage
- English Proficiency
- Budget
- Deadlines
- Campus Safety
- Accommodation
- Feedback from Existing Students

## STEP - 04

APPLICATION PROCESS

Apply to University as per HOC's  
Admission Checklist  
[Process Time - 1 Week]

- Passport Copy
- Academic Documents
- Passport Size Photo [3 \* 4]
- English Language Proficiency Test [IELTS / TOEFL / PTE]
- Application Fees [if Any]

## STEP - 06

PRE VISA APPROVAL  
LETTER UPON  
SUBMISSION OF

- Police Clearance Certificate
- Medicals
- Bank Certificate
- Payment of Tuition Fee [1 Year] to the institution.

## STEP - 08

VISA APPROVED

- Fly to Cyprus

## STEP - 05

RECEIPT OF  
OFFER LETTER

## STEP - 07

FINAL VISA FILING  
IS DONE BY  
EDUCATIONAL  
INSTITUTION ON  
BEHALF OF THE  
STUDENT

- Time taken 2-3 months

# FLOW CHART - JOURNEY TO MALTA

## STEP - 01

HOC COUNSELING

## STEP - 02

REGISTRATION

## STEP - 03

SHORTLISTING OF UNIVERSITIES [24 HRS]

- Program & Subjects
- Academic Percentage
- English Proficiency
- Budget
- Deadlines
- Campus Safety
- Accommodation
- Feedback from Existing Students

## STEP - 04

PRE-SCREENING  
INTERVIEW

**IF APPROVED - APPLY**

\*\*\* English Proficiency Test  
Waiver if interview is Cleared

## STEP - 07

PAY ATLEST 50% OF TUITION FEES ALONG WITH

- Application Fee [0-150 Euros as per University]
- Registered Fee- 250 Euros
- Visa Supporting Documents Fee- 175 Euros

## STEP - 08

**VISA APPROVED**

- Pay rest of Tuition fee i.e. 50%
- Fly to Malta

## STEP - 05

APPLY FOR UNIVERSITIES

Apply to University as per  
HOC's Admission Checklist  
[Process Time - 1 Week]

## STEP - 08

**VISA IS FILED BY THE COLLEGE ON BEHALF OF STUDENT**

- Equivalent of 11000 Euros in Saving Account [1 Month Old]
- Rs. 14500/-[VFS Fees]
- Apostille[Birth Certificate + Class XTH, Class XII and Provisional/Degree Certificate ]
- Medical Insurance
- Attend VFS Interview
- Time Taken: 1-2 Months

## STEP - 06

RECEIPT OF UNCONDITIONAL OFFER LETTER

# FLOW CHART - JOURNEY TO SINGAPORE

## STEP - 01

HOC COUNSELING

## STEP - 02

REGISTRATION

## STEP - 03

SHORTLISTING OF UNIVERSITIES [24 HRS]

- Program & Subjects
- Academic Percentage
- English Proficiency
- Budget
- Deadlines
- Campus Safety
- Accommodation
- Feedback from Existing Students

## STEP - 04

APPLY FOR UNIVERSITIES

Apply to University as per HOC's Admission Checklist  
[Process Time - 1 Week]

## STEP - 05

RECEIPT OF OFFER LETTER

## STEP - 06

DOCUMENTS REQUIRED STUDENT PASS PROCESS

- Acceptance letter
- Applicant's birth certificate (Must be in English)
- 1 set of filled E-forms (Form 16 & Form V36)
- A valid passport with a minimum validity of six months
- Recent passport-sized photographs [As per ICA]
- Evidence of sufficient financial resources
- Copies of academic certificates, transcripts
- Explanation letter for an academic gap of 6+ months. (If applicable)

## STEP - 07

STUDENT PASS PROCESS

- University or Institution will lodge student pass applications electronically [ICA]
- Payment of visa application fee. Additional charges might be applicable for the online payment platform.
- The average processing period of three to four weeks.
- Upon approval of Student Pass application, ICA issues an approval letter. Then the 1st instalment of your tuition fees is paid upon which University will issue an In-Principle Approval (IPA) letter. This letter will be valid for 10-15 days.
- Follow the instructions provided in the IPA letter and book your flight tickets as per your course start date.
- Singapore Student Pass Fee: SGD 30
- Visa issuance Fee : SGD 60
- Time Required- 1-4 Weeks

## STEP - 08

VISA APPROVED

- Pay 1st Year Tuition fee
- Fly to Singapore

# FLOW CHART - JOURNEY TO DUBAI

## STEP - 01

HOC COUNSELING

## STEP - 02

REGISTRATION

## STEP - 03

SHORTLISTING OF  
UNIVERSITIES [24 HRS]

- Program & Subjects
- Academic Percentage
- English Proficiency
- Budget
- Deadlines
- Campus Safety
- Accommodation
- Feedback from Existing Students

## STEP - 04

APPLY FOR UNIVERSITIES

Apply to University as per HOC's  
Admission Checklist  
[Process Time - 1 Week]

## STEP - 05

RECEIPT OF  
OFFER LETTER

## STEP - 06

VISA PROCESS

- Will be done by the Institution
- Cost 1200\$
- Time Taken- 1-3 weeks

## STEP - 07

VISA APPROVED

- Pay 1st Year Tuition fee
- Fly to Dubai

# FLOW CHART - JOURNEY TO BELGIUM

## STEP - 01

HOC COUNSELING

## STEP - 02

REGISTRATION

## STEP - 03

SHORTLISTING OF UNIVERSITIES [24 HRS]

- Program & Subjects
- Academic Percentage
- English Proficiency
- Budget
- Deadlines
- Location
- Campus Safety
- Accommodation
- Feedback from Existing Students

## STEP - 04

APPLICATION PROCESS

- Sending Application Form
- Scanned Copies of All Academic and other Relevant Documents [As per HOC Checklist]

## STEP - 07

PREPARATION OF VISA DOCUMENTS

- Tuition Fee Receipt (If Paid)
- Police Clearance Certificate
- Apostilled Academics
- Either Blocked Account for 12000 Euros or Saving Statement for showing funds towards living expenses
- Financials

## STEP - 09

VISA APPROVAL

- Book Flight and Fly

## STEP - 05

RECEIPT OF OFFER LETTER

[4-7 Days for Private 6-8 Weeks for Public Universities]

## STEP - 08

APPLY FOR VISA

- Book Appointment through VFS [Slots are released on 1st of Every Month]
- Visa Fee: 180 Euros - INR 16920/-
- Attend Interview- [If the student receives a request after submission at VFS ]
- Visa Decision- 20-45 Days

## STEP - 06

PAYMENT OF TUITION FEES

[As per University's Policy]

# FLOW CHART - JOURNEY TO FINLAND

## STEP - 01

HOC COUNSELING

## STEP - 02

REGISTRATION

## STEP - 03

SHORTLISTING OF UNIVERSITIES [24 HRS]

- Program & Subjects
- Academic Percentage
- English Proficiency
- Budget
- Deadlines
- Location
- Campus Safety
- Accommodation
- Feedback from Existing Students

## STEP - 04

APPLICATION PROCESS

- Sending Application Form
- Scanned Copies of All Academic and other Relevant Documents [As per HOC Checklist]
- Payment of Application Fee

## STEP - 05

RECEIPT OF OFFER LETTER

[6-8 Weeks]

## STEP - 06

PAYMENT OF TUITION FEES

[As per University's Policy]

## STEP - 07

PREPARATION OF VISA DOCUMENTS

- Tuition Fee Receipt (If Paid)
- Police Clearance Certificate
- Insurance
- Financials
- Apostilled Academic Documents

## STEP - 09

VISA APPROVAL

- Book Flight and Fly

## STEP - 08

APPLY FOR VISA

- Book Appointment through VFS
- Online Application Fee: €350 (approximately ₹30,985 INR)
- Paper Application Fee: €450 (approximately ₹41,855 INR)
- VFS Global Service Fee: €70 (approximately ₹6,213 INR)
- Visa Decision- 15-45 Days

# FLOW CHART - JOURNEY TO IRELAND

## STEP - 01

HOC COUNSELING

## STEP - 02

REGISTRATION

## STEP - 03

SHORTLISTING OF UNIVERSITIES [24 HRS]

- Program & Subjects
- Academic Percentage
- English Proficiency
- Budget
- Deadlines
- Location
- Campus Safety
- Accommodation
- Feedback from Existing Students

## STEP - 04

APPLICATION PROCESS

- Sending Application Form
- Scanned Copies of All Academic and other Relevant Documents [As per HOC Checklist]
- Payment of Application Fee

## STEP - 07

PREPARATION OF VISA DOCUMENTS

- Tuition Fee Receipt (If Paid)
- Police Clearance Certificate
- Financials
- Academic Documents

## STEP - 09

VISA APPROVAL

- Book Flight and Fly

## STEP - 05

RECEIPT OF OFFER LETTER

[5-14 Days]

## STEP - 08

APPLY FOR VISA

- Book Appointment through VFS
- Online Visa Application Fee: 100 Euros
- VFS Fee: INR 3518/-
- Visa Decision- 20-60 Days

## STEP - 06

PAYMENT OF TUITION FEES  
[At least 60%]

# FLOW CHART - JOURNEY TO NEW ZEALAND

## STEP - 01

### HOC COUNSELING

## STEP - 02

### REGISTRATION

## STEP - 03

### SHORTLISTING OF UNIVERSITIES [24 HRS]

- Program & Subjects
- Academic Percentage
- English Proficiency
- Budget
- Deadlines
- Location
- Campus Safety
- Accommodation
- Feedback from Existing Students

## STEP - 04

### APPLICATION PROCESS

- Sending Application Form
- Scanned Copies of All Academic and other Relevant Documents [As per HOC Checklist]
- Payment of Application Fee [If Required]

## STEP - 06

### PREPARATION OF VISA DOCUMENTS

[As per HOC Checklist]

- Police Clearance Certificate
- Financials
- Academic Documents
- Medicals

## STEP - 08

### AIP [APPROVAL IN PRINCIPAL]

[Initially we receive Approval in Principle after which Tuition Fee needs to be paid]

- Tuition Fee Paid to the University
- Tuition Fee Receipt Sent to the Embassy
- Passport received with Endorsement [7-10 Days]
- Book Tickets and Fly

## STEP - 05

### RECEIPT OF OFFER LETTER

[7-14 Days]

## STEP - 07

### APPLY FOR VISA

- Online Visa Application Fee:850 NZD
- Visa Decision- [4-8 Weeks]

# FLOW CHART - JOURNEY TO SWITZERLAND

## STEP - 01

HOC COUNSELING

## STEP - 02

REGISTRATION

## STEP - 03

SHORTLISTING OF UNIVERSITIES [24 HRS]

- Program & Subjects
- Academic Percentage
- English Proficiency
- Budget
- Deadlines
- Location
- Campus Safety
- Accommodation
- Feedback from Existing Students

## STEP - 04

APPLICATION PROCESS

- Sending Application Form
- Scanned Copies of All Academic and other Relevant Documents [As per HOC Checklist]
- Payment of Application Fee [If Required]

## STEP - 05

RECEIPT OF OFFER LETTER

[1-6 Weeks]

## STEP - 06

PAYMENT OF TUITION FEES

[As per University Guidelines]

## STEP - 07

PREPARATION OF VISA DOCUMENTS

[As per HOC Checklist]

- Application Forms
- Financials
- Academic Documents

## STEP - 09

VISA APPROVAL

- Book Ticket and Fly

## STEP - 08

APPLY FOR VISA

- Need to Book Date through VFS
- There is no visa fee only Service Charge of INR 1850/-
- Visa Decision- [15–20 Days]

# FLOW CHART - JOURNEY TO UNITED KINGDOM

## STEP - 01

### HOC COUNSELING

## STEP - 02

### SHORTLISTING OF UNIVERSITIES [24 HRS]

- Program & Subjects
- Academic Percentage
- English Proficiency
- Availability of Scholarships
- Budget
- Rankings of Universities
- Deadlines
- Location
- Campus Safety
- Weather
- Availability of Party-time Jobs
- Accommodation
- Feedback from Existing Students

## STEP - 04

### PREPARATION & SUBMISSION OF DOCUMENTS

[As per HOC Checklist & Guidelines – 1 to 2 Days]

## STEP - 05

### APPLYING FOR UNIVERSITIES

- Filling of Application Forms
- Sending Documents
- Follow-up with Universities
- Admissions Decision

## STEP - 08

### PAYMENT OF INITIAL DEPOSIT

Deposit [3000 GBP to 10000 GBP] as per University

## STEP - 11

### SUBMISSION OF VISA

Submission of Documents at VFS as per category.

## STEP - 12

### VISA DECISION

- [1-15 Days]

## STEP - 09

### SUBMITTING FINANCIAL DOCUMENT ALONG WITH MEDICALS

Documents along with signed offer letter for issue of CAS [2-10 Days]

## STEP - 13

### PRE - DEPARTURE

- Shopping List
- Book Airline tickets
- Book Accommodation
- Do's & Don'ts

## STEP - 03

### FINALISATION OF UNIVERSITIES

- In Conjunction with HOC Experts [1-2 Days]

## STEP - 06

### RECEIPT OF OFFER LETTER

## STEP - 07

### CREDIBILITY INTERVIEW

- Skype Interview [2-10 Days]

## STEP - 10

### FILING OF VISA FORMS

- Confirmation of VISA Appointment at VFS.
- Uploading of all supporting Documents

# FLOW CHART - JOURNEY TO AUSTRALIA

## STEP - 01

### HOC COUNSELING

## STEP - 02

### SHORTLISTING OF UNIVERSITIES [24 HRS]

- Program & Subjects
- Academic Percentage
- English Proficiency
- Availability of Scholarships
- Budget
- Location
- Campus Safety
- Student Faculty Ratio
- Graduate Acceptance Ratio
- Availability of Part – time Job
- Feedback from Existing Students

## STEP - 04

### PREPARATION & SUBMISSION OF DOCUMENTS

[As per HOC Checklist & Guidelines – 1 to 2 Days]

## STEP - 08

### PAYMENT OF INITIAL DEPOSIT

- After GTE approval student has to pay EAP Deposit (if required) + 1<sup>st</sup> Sem or 1<sup>st</sup> Year Tuition fees (As per University Requirement)
- Insurance payment

## STEP - 11

### VISA DECISION [1-8 WEEKS]

\*\*\* In few cases High Commission may conduct a Telephonic Interview

## STEP - 05

### APPLYING FOR UNIVERSITIES

- Filling of Application Forms
- Sending Documents
- Follow-up with Universities
- Admissions Decision

## STEP - 09

### ISSUE OF ECoE [4-14 DAYS]

After submission of Wire transfer Confirmation and Subject to fulfilment of all conditions

## STEP - 12

### PRE - DEPARTURE

- Shopping List
- Book Airline Ticket
- Book Accommodation
- Do's & Don'ts

## STEP - 06

### RECEIPT OF OFFER LETTER

## STEP - 07

### GTE VERIFICATION

Preparation of Academic, Financial and other related documents for GTE Approval  
[As per the HOC checklist for GTE Verification]

## STEP - 10

### VISA FILING

- Prepare Visa Documents as per HOC Checklist
- Fill Visa form online
- Payment of Visa fees
- Undergo Medical Examination

## STEP - 03

### FINALISATION OF UNIVERSITIES

- In Conjunction with HOC Experts [1-2 Days]

# FLOW CHART - JOURNEY TO SOUTH KOREA

## STEP - 01

HOC COUNSELING

## STEP - 02

REGISTRATION

## STEP - 03

SHORTLISTING OF UNIVERSITIES [24 HRS]

- Program & Subjects
- Academic Percentage
- English Proficiency
- Budget
- Deadlines
- Location
- Campus Safety
- Accommodation
- Feedback from Existing Students

## STEP - 04

APPLICATION PROCESS

- Sending Application Form
- Scanned Copies of All Academic and other Relevant Documents [As per HOC Checklist]
- Payment of Application Fee [If Required]

## STEP - 05

RECEIPT OF OFFER LETTER

[1-6 Weeks]

## STEP - 06

PAYMENT OF TUITION FEES

[As per University Guidelines]

## STEP - 07

PREPARATION OF VISA DOCUMENTS

[As per HOC Checklist]

- Application Form
- Passport, and one copy of the passport ID page (the page with your photo)
- Passport sized photo (3.5cm×4.5cm with white background; must be taken within the past 6 months)
- Certificate of Admission (issued by International Education Team at Korea University)
- Proof of Payment of Tuition Fee
- Tuberculosis Test Certificate
- Final Academic Credentials (Apostille)
- Financial Statement - 20,000 (USD) including tuition fee (with receipt), and scholarship
- Certificate of Admission (CoA)

## STEP - 08

APPLY FOR VISA [D2]

- Need to Book Date through KVAC [Korea Visa Application Centre] to Provide Biometrics & Facial Scan
- VISA FEE is INR 6800/-
- Service Charges- INR 1380/-
- Visa Decision- [5-15 Days]

## STEP - 09

VISA APPROVAL

- Book Tickets and Fly

# FLOW CHART - JOURNEY TO SPAIN

## STEP - 01

HOC COUNSELING

## STEP - 02

REGISTRATION

## STEP - 03

SHORTLISTING OF UNIVERSITIES [24 HRS]

- Program & Subjects
- Academic Percentage
- English Proficiency
- Budget
- Deadlines
- Location
- Campus Safety
- Accommodation
- Feedback from Existing Students

## STEP - 04

APPLICATION PROCESS

- Sending Application Form
- Scanned Copies of All Academic and other Relevant Documents [As per HOC Checklist]
- Payment of Application Fee [If Required]

## STEP - 05

RECEIPT OF OFFER LETTER  
[1-6 Weeks]

## STEP - 06

PAYMENT OF TUITION FEES

[As per University Guidelines]

## STEP - 07

PREPARATION OF VISA DOCUMENTS

[As per HOC Checklist]

- Application Form: Completed and signed visa application form.
- Passport: Valid passport with sufficient remaining validity.
- Photographs: Passport-sized photographs meeting specific requirements.
- Proof of Acceptance: Acceptance letter from a Spanish educational institution.
- Proof of Accommodation: Documentation proving your accommodation in Spain.
- Financial Means: Evidence of sufficient financial resources to cover your stay.
- Travel Insurance: Proof of adequate travel insurance
- Proof of Payment of Tuition Fee
- Police Clearance Certificate
- Medical Certificate
- Translation into Spanish [Contact HOC for more Details]

## STEP - 08

APPLY FOR VISA

- Need to Book Date through BLS International
- VISA FEE for BLS INR 8021/-
- Visa Decision- [1-2 Months ]

## STEP - 09

VISA APPROVAL

- Book Tickets and Fly

# FLOW CHART - JOURNEY TO POLAND

## STEP - 01

HOC COUNSELING

## STEP - 02

REGISTRATION

## STEP - 03

SHORTLISTING OF UNIVERSITIES [24 HRS]

- Program & Subjects
- Academic Percentage
- English Proficiency
- Budget
- Deadlines
- Location
- Campus Safety
- Accommodation
- Feedback from Existing Students

## STEP - 04

APPLICATION PROCESS

- Sending Application Form
- Scanned Copies of All Academic and other Relevant Documents [As per HOC Checklist]
- Payment of Application Fee [If Required]

## STEP - 05

RECEIPT OF OFFER LETTER  
[1-6 Weeks]

## STEP - 06

PAYMENT OF TUITION FEES

[As per University Guidelines]

## STEP - 07

PREPARATION OF VISA DOCUMENTS

[As per HOC Checklist]

- Application Form: Completed and signed visa application form.
- Passport: Valid passport with sufficient remaining validity.
- Proof of Acceptance: Acceptance letter from an educational institution.
- Proof of Accommodation: Documentation proving your accommodation in Spain.
- Financial Means: Evidence of sufficient financial resources to cover your stay.
- Travel Insurance: Proof of adequate travel insurance
- Proof of Payment of Tuition Fee
- Original Academics Apostilled by State Home Department/HRD/Chamber of Commerce and then the Ministry of External Affairs.

## STEP - 08

APPLY FOR VISA

- Need to Book Date through VFS International
- VISA FEE is 135 Euros i.e. INR 12007/-
- VFS Charges- INR 875/-
- Visa Decision- [15-25 Days]

## STEP - 09

VISA APPROVAL

- Book Tickets and Fly